

Additional Services Available:

Income Tax Returns and Planning for:

- Individuals
- Corporations
- Partnerships
- Estates & Trusts
- Nonprofit Organizations

Taxpayer Assistance

- Filing of Delinquent Tax Returns
- Agreements to pay taxes and penalties through installments
- Preparation of Offers in Compromise to reduce the taxes you owe

Restrictions on Services provided with Bundles

The services provided with bundles are limited to accounting and tax reporting for normal day-to-day operations and does not include extraordinary events. Extraordinary events may include (but are not limited to) large asset purchases or sales, mergers and acquisitions, and tax audits or examinations. We will be happy to provide you with a fixed quote before starting work on any extraordinary events.

Quality Service for a Fixed
Quarterly Fee

Accounting & Tax Service Bundles



Small Business
Accounting & Tax, Inc.

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Omaha, NE 68144-4244
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Your Small Business is our Big Business

At Small Business Accounting & Tax, Inc. we provide custom bundles of accounting and tax services for one low quarterly fee. You know exactly what we'll charge before the work begins! Our core bundle includes quarterly financial statements and year-to-date taxable income. There is no need to wait until the end of the year to know your financial position!

Year-Round Service

Tax advice is most valuable before a transaction is completed while there is still time to include tax efficiency in the design. We encourage our clients to contact us anytime of the year when tax or accounting questions arise. Included with all of our service bundles are:

- Free over-the-phone answers to everyday tax and accounting questions—no need to wonder, just call us and have your answer!
- A fixed-fee quote for more complex questions requiring extensive research

Larger Employers

We offer the same services to employers of all sizes. If you have greater than 10 employees, please contact us for a fixed-fee quote.

Quarterly Bookkeeping Bundle

\$300 per Quarter (< 10 Employees)

We'll take care of the accounting so you can focus on your business. You pay bills, make deposits, and prepare paychecks. We will take it from there:

- Record checks and deposits
- Reconcile bank accounts
- Provide quarterly tax-basis financial statements
- Provide owners with year-to-date taxable income

Payroll Information Return Add-on

+\$200 per Quarter (<10 Employees)

In addition to the quarterly services described above we will:

- Prepare and e-file all quarterly Federal and Nebraska payroll tax returns (Forms 941, 940, 940N and NE Unemployment Compensation return)
- Schedule tax payments to be electronically withdrawn from your bank account
- Prepare Form 1099 Annual Information Returns
- Prepare Annual Form W-2 for each employee

Income Tax Return Add-on

+\$200 per Quarter (<10 Employees)

This is where our bundled services can really save time and money! For a low quarterly fee we will:

- Prepare the Annual Business Income Tax Return (Form 1120, 1120S, 1065, or Form 1040 Schedule C)
- Prepare the annual Nebraska Business Income Tax Return, if required
- Provide each owner with a Schedule K-1 (when applicable) reporting their share of taxable activity

Custom Options

We will quote you a fixed fee to customize the following options for your business:

Income Tax Projections

For all business entities or business owners:

- Incorporate various assumptions regarding future growth
- Incorporate contemplated transactions

Payroll Services

- Calculate and prepare payroll checks
- Deposit payroll taxes
- Pay health insurance premiums withheld from paychecks
- Deposit retirement plan contributions withheld from paychecks
- Deposit flexible spending account withholdings with the plan administrator

Flexible Spending Account

Administration

- An FSA saves payroll taxes for both the employee and employer! We will:
- Track funds withheld from employee paychecks
 - Reimburse employees for qualified medical and childcare expenses tax-free



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